



# JULIE TABASH KELSHEIMER

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## ABOUT ME

I am passionate about helping young people and adults achieve their academic and professional goals. I am well-versed in collaborating with students and a team of fellow co-workers to make student dreams a reality!

## EDUCATION

**Northwestern University, 2013**  
Master of Music, 3.990/4.000 GPA

**Northwestern University, 2011**  
Bachelor of Music, 3.897/4.000 GPA

## VOCAL INSTRUCTION

2015- PRESENT

### SELF-OPERATED PRIVATE VOCAL INSTRUCTION STUDIO

VOCAL INSTRUCTOR

- Teach weekly voice lessons to high school students and young adults mostly interested in pursuing music or theatre at the university level and professionally

2017-2023

### SAINT LOUIS UNIVERSITY DEPARTMENT OF MUSIC

ADJUNCT PROFESSOR OF VOICE

- Taught weekly voice lessons to music and theatre majors, minors, and non-majors
- Prepared students for jury performances as well as university and professional productions

2015- 2023

### WEBSTER UNIVERSITY DEPARTMENT OF MUSIC

ADJUNCT PROFESSOR OF VOICE

- Taught weekly voice lessons to music, musical theatre, acting, and dance majors within the Sargent Conservatory of Theatre Arts, as well as minors and non-majors
- Prepared students for university, professional, and agency auditions and interviews
- Assisted students in creating audition books and press packages for professional audition use

2015-2017

### STAGES SAINT LOUIS PERFORMING ARTS ACADEMY

VOCAL INSTRUCTOR

2015-2017

### WEBSTER UNIVERSITY COMMUNITY MUSIC SCHOOL

VOCAL INSTRUCTOR

## APPLICATION AND AUDITION ASSISTANCE

2015- PRESENT

### SELF-OPERATED PRIVATE VOCAL INSTRUCTION STUDIO

- In addition to providing private vocal instruction, I help students to find, learn, and fine-tune repertoire for college auditions that both challenges them and showcases what sets them apart musically and theatrically
- Assist high school students and their parents in researching and gathering materials needed to apply to university programs targeting their areas of interest
- Teach students audition, performance, and interview etiquette and preparedness
- Review student resumes, applications, and audition videos for attention to detail, clarity, and professionalism
- Write professional reference letters to universities and conservatories on behalf of my students, when asked

**JULY 2023 & 2024**

**NORTHWESTERN UNIVERSITY VOCAL AND CAREER SEMINAR**

VOCAL TEACHER AND MASTER CLASS INSTRUCTOR

- Conducted private voice lessons for undergraduate students studying vocal performance across the United States, as well as current high school juniors and seniors
- Assisted high school students with selecting and preparing collegiate audition repertoire
- Conducted masterclasses in which I offered vocal, technical, and theatrical guidance to program attendees

**FEB 2023 - JUNE 2024** **GREAT MINDS ADVISING**

COLLEGE ADMISSIONS ADVISOR

- Assisted high-achieving high school students with course selection, college list creation, college visit preparation, essay completion, interview preparation, and college application submission to top US universities and conservatories
- Guided students in creating resumes, cover letters, and reach-out email templates to highlight their specific contributions, leadership, and impact
- Prepared nuanced episode content and appeared as a guest on numerous higher ed, parenting, and career-oriented podcasts, including *Northwestern Intersections*, *College and Career Clarity*, and *College Knowledge*, among others
- Wrote college admissions-specific articles for publications such as *Ladue News* and *Parenting Teens and Tweens*
- Created weekly video and written content for company's Facebook, Instagram, and TikTok pages
- Facilitated program collaborations between company and higher ed institutions such as Northwestern University and The University of Chicago
- Created an extensive virtual admissions preparation slideshow presentation to be distributed to high schools nationwide

**NOVEMBER 2019**

**MASTERCLASS, OPERA EDWARDSVILLE**

LEAD VOCAL MASTER

- Offered vocal, technical, and theatrical advice for high school juniors and seniors hoping to pursue theatre or vocal performance at the university level
- Led a talkback session addressing student questions surrounding the college application process, pursuing a career in the performing arts, developing a strong website and press package, and presenting an effective audition

**2016-17 ACADEMIC YEAR** **GUEST LECTURER, WEBSTER UNIVERSITY DEPT. OF MUSIC**

PRIMARY TEACHER

- Led a lecture on audition techniques and professional development for Vocal Performance majors
- Individually advised students regarding professional audition repertoire, proper audition and interview attire and etiquette, and how to identify valuable resume assets
- Referred students to photographers and web designers to create an updated web presence

## **ADMINISTRATIVE**

**2019-2020**

**WOMEN'S CARE CONNECT**

CLIENT CARE SPECIALIST/ ADMINISTRATIVE ASSISTANT

- Assisted the department director with filing, scanning, running errands, facilitating photography sessions, and other day-to-day needs in a timely and efficient manner
- Coached women in crisis pregnancy situations through their palette of options and helped them to navigate all of the social, medical, and economic resources they might need
- Worked "on-call" hours to provide immediate and effective assistance to clients and families as needed

2011-2013

**NORTHWESTERN UNIVERSITY BIENEN SCHOOL OF MUSIC**  
GRADUATE ADMINISTRATIVE ASSISTANT

- Assisted the Director of Opera with daily tasks such as collecting and editing performer and technician biographies for performance programs, facilitating contact between performers, conductors, and directors, and administering class and performance schedules
- Scheduled and proctored university opera auditions for all productions
- Created and displayed supertitles for foreign-language opera productions
- Compared and organized teacher, director, and student calendars in order to construct rehearsal and performance schedules for various opera-related classes

## **STUDENT SUCCESSES**

### **OF MY UNIVERSITY VOICE STUDENTS:**

- **13** have gone on after college to accept professional contracts and engagements including cruiseline entertainment tours, professional local, regional, and national stage contracts, record deals, and operatic and classical music roles

### **OF MY HIGH SCHOOL VOICE STUDENTS:**

- **4** have gone on to rank at either the district or state level of the Missouri State High School Activities Association Music Festival
- **100%** have been accepted to and attended 4-year universities within the United States
- **6** have pursued or are actively pursuing major and/or minor degree programs in music, theatre, composition, or vocal performance

### **OF MY COLLEGE ADVISING STUDENTS:**

- In preparing for application submission, **100%** have recently secured either professional internships or research opportunities with companies or universities such as TSC Alliance, Scarsdale Business Alliance, QIQO.org, National Alliance on Mental Illness, University of Pennsylvania, Harvard University, and University of Alabama, among others

## **SKILLS**

- COMPUTER: Microsoft Word, PowerPoint, Pages, Excel, Outlook, Facebook, Instagram. Familiar with Google Suite/Google Workspace

## **TRAITS AND INTERESTS**

- Friendly, energetic, personable, easy communicator, diligent, detail-oriented, time efficient, cooperative, passionate
- Enjoys music, teaching, writing, health and fitness, theatre, studying languages, travel, event planning, time with family and friends